TOWNSHIP OF MAPLEWOOD

RESOLUTION NO. 174-15 (A)

AUTHORIZING TRANSFER OF FUNDS BETWEEN OPEN SPACE TRUST FUND ACCOUNTS

WHEREAS, additional funds in the amount of $39,000 are required, in order to cover anticipated expenditures at the Memorial Park Tennis Court renovation projects; and

WHEREAS, the Engineering and Recreation departments substantiated in separate memorandums the need to increase the amount(s) initially appropriated for these projects.

WHEREAS, the Township Committee desires to allocate adequate funding for projects that enhance the quality of life of residents.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Maplewood that the Chief Financial Officer shall and is hereby authorized to make the transfers between Open Space Trust Fund accounts indicated below;

FROM		
ACCOUNT CODE	**DESCRIPTION**	**AMOUNT**
T-14-56-850-034-001	UNALLOCATED FUNDS	(39,000.00)
TO		
T-14-56-850-034-172	TENNIS COURT REHABILITATION	39,000.00

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer.

I, Elizabeth J. Fritzen, Township Clerk of the Township of Maplewood, in the County of Essex, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Township Committee at a regular meeting held September 15, 2015.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of the Township of Maplewood in the County of Essex and State of New Jersey this 15th day of September 2015.

Elizabeth J. Fritzen, RMC
Township Clerk

Township of Maplewood

ENGINEERING DEPARTMENT

MUNICIPAL BUILDING, 574 VALLEY STREET
MAPLEWOOD, NJ 07040-2691
TELEPHONE: (973) 762-8120/FAX: (973) 762-2894
EMAIL: MDEMARESKI@TWP.MAPLEWOOD.NJ.US

TOM MALAVASI, P.E.
TOWNSHIP ENGINEER

MEMORANDUM

July 31, 2015

TO: Keith Knudsen

FROM: Tom Malavasi

CC: Mark Demareski

SUBJECT: Memorial Park Tennis Court Improvement Projects

The Recreation Department had previously allocated funding for the design and construction of the Memorial Park Tennis Court Improvements. Suburban Consulting Engineers, Inc. had prepared Construction Plans and Specifications for two (2) options. These were for Asphalt Reconstruction – Proposal A and Post-Tension Concrete – Proposal B. The Engineering Department went out to bid for the tennis court improvements.

Bids for the above captioned project were received on Thursday July 30, 2015 at 11:00 am. Three (3) contractors submitted bids for one or both of these Proposals. The Engineering Department has reviewed all of these bids. Classic Turf Construction has a mathematical rounding error for Item #5 Chain Link Fence. A complete copy of the summary of bids is attached for your review.

Summary of Bids Tennis Courts #1 thru #3	Base Bid	Proposal A	Proposal B
1. Sita Construction Co, Inc.		$ 180,050.00	NO BID
2. Classic Turf Co,, LLC		NO BID	$ 237,824.70
3. J.C. Landscaping, Construction		$ 269,672.00	$ 412,012.50

The lowest responsible and responsive bidder is Sita Construction Co, Inc. in the amount of $180,050.00 for Asphalt Reconstruction – Proposal A. The tennis court improvements includes milling of the courts, installation of 6" DGA, 3" HMA Base Course, 1-1/2" HMA Surface Course, new 10' high chain-link fence and swing door, final painting of the tennis courts and the cost for all landscaping repair work necessary has been included in the Bid Documents.

Currently, insufficient funds are available for either of these tennis court improvement options. If the Recreation Department would like to proceed with the above captioned project, I hereby recommend that the total funds of $190,000.00 be made available in the Open Space Trust Fund which includes your current funding and enough additional to arrive at that amount for the Base Bid Asphalt Reconstruction – Proposal A and an approximately 5% allocation for any change orders that may occur.

Subject to a review of Sita Construction Co, Inc. documents by the Township Attorney and the additional Open Space Trust Fund Account, I recommend the Mayor and Council award a contract to Sita Construction, 7 Yankee Maid Lane, Goshen, New York, 10924 for the Memorial Park Tennis Court Improvements Base Bid Asphalt Reconstruction – Proposal A in the amount of $180,050.00.

Upon acceptance of the project by the Recreation Department and approval by the Mayor and Council, the Engineering Department will perform the construction inspection services in-house.

If you have any questions or require additional information, please give me a call.

Township of Maplewood

574 Valley Street
Maplewood, NJ 07040
Phone: (973) 763-4202
Fax: (973) 782-1934

Keith Knudsen, Director
Recreation & Cultural Affairs

MEMORANDUM

To: Open Space Trust Fund Members

From: Keith Knudsen, Recreation Director

Date: August 13, 2015

Subject: Request for an increase for the Memorial Park Tennis Court Project

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On July 30th, 2015 at 11:00 a.m. the township held a bid opening for the Memorial Park Tennis Courts. We asked the engineering firm Suburban Consulting Engineers to prepare and design construction plans for two separate options. The first option was for an Asphalt reconstruction, and the second option was for Post-Tension Concrete construction (more expensive but has a longer life span then asphalt).

The lowest responsible bid amount for the Asphalt reconstruction was $180,050. The lowest bid amount for the Post-Tension Concrete was $237,824.70.

I received an amount of $ 111,000 from the Open Space Trust Fund, and $40,000 from a capital line item for a total amount of $151,000.

I believe the insufficient funds were a result of a landscaping requirements that I did not anticipate when I was talking to companies about resurfacing quotes. The slope of the hill next to the tennis courts would create a water issue that could damage the new courts over time, so this area needs to be addressed before the new courts are built.

According to the engineering department I would need an additional amount of $39,000 in order to proceed ahead with the Asphalt reconstruction. This would cover the insufficient funds, and would allow us a 5% allocation for any change orders that may occur. I attached the engineering department's memo for everyone's reference.

Please let me know if a meeting is required to review the details of the bid. I have to decide whether to recommend that we accept or reject the bids no later than September 9th, in order to have the Township Committee accept or reject the bid at their September 15th meeting.